



# **AGENDA**

## **City of Flagstaff**

### **HERITAGE PRESERVATION COMMISSION**

**4:00 PM – Wednesday, February 20, 2013**

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Flagstaff City Hall, **Staff Conference Room**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Carrie Nelson 928-213-2919 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

#### **CALL TO ORDER**

##### **COMMISSION MEMBERS:**

Tom Paradis, Chair  
Lynne Corbin  
Jonathan Day  
Laurel Dunn  
Rich Rummel  
Phil Scandura  
David Zimmerman

##### **CITY STAFF:**

Karl Eberhard, Staff Liaison  
Carrie Nelson, Recording Secretary

#### **I. PRELIMINARY GENERAL BUSINESS**

##### **1. PUBLIC COMMENT**

- a. (At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

##### **2. ANNOUNCEMENTS**

- a. (Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)*

##### **3. APPROVAL of MINUTES.**

Regular Meeting of October 17, 2012

## **II. OLD BUSINESS**

*(Continued, postponed, and tabled items.)*

### **1. Historic Facades & Signs Grant Program**

City Staff:

Karl Eberhard, HPO

REQUESTED ACTION:

Review, discuss, and provide direction.

The Commission will review grant guidelines, discuss their content and development, and provide direction to staff for updates as appropriate.

RECOMMENDED ACTION:

Review, discuss, and provide direction.

## **III. NEW BUSINESS**

### **1. Risser Residence**

Address:

609 W. Birch Avenue

Property Owner:

Eric and Lori Risser

City Staff:

Karl Eberhard, HPO

REQUESTED ACTION:

Certificate of Appropriateness.

This is a proposal for exterior renovations including new roofing, siding and windows; two small stoop additions; a 600 square foot addition on the rear elevation; and to demolish the existing detached garage and to construct a new detached garage. The project is located in the Townsite Historic District and is a contributing structure in the Townsite National Register Historic District. A Cultural Resource Study is included with the application.

RECOMMENDED ACTION:

Approve Certificate of Appropriateness.

**2. Historic Facades and Signs Grant – Christian Science Church**

|                 |                           |
|-----------------|---------------------------|
| Address:        | 619 W. Birch Avenue       |
| Property Owner: | Christian Science Society |
| City Staff:     | Karl Eberhard, HPO        |

|                   |                                      |
|-------------------|--------------------------------------|
| REQUESTED ACTION: | Approve Grant in the amount of \$750 |
|-------------------|--------------------------------------|

This is a request to receive a grant toward stripping and repainting the steeple, fascia, trim, and gable ends. The project is located in the Townsite Historic District and is a contributing structure in the Townsite National Register Historic District.

|                     |   |
|---------------------|---|
| RECOMMENDED ACTION: | Determine if work meets grant guidelines. If the Commission approves the grant, the following conditions are recommended: Work must be complete and grant funds must be invoiced to the City within one year. |
|---------------------|---|

**IV. CONCLUDING GENERAL BUSINESS**

**1. REPORTS**

- a. Staff Report – Review of projects approved by staff consent.

**2. ANNOUNCEMENTS**

*(Informal Announcements, Future Agenda Items, and Next Meeting Date)*

- a. Next Regularly Scheduled Meeting: March 20, 2013
- b. Future Agenda Items

**ADJOURNMENT**

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on February 15, 2013, at 11:00 a.m. in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 15th day of February, 2013.